

MATERIAL HANDLING AGREEMENT

INSTRUCTIONS: COMPLETE ALL SHADED AREAS. RETURN COMPLETED AGREEMENT TO SERVICE DESK WHEN MATERIALS ARE PACKED AND READY FOR SHIPMENT.

SHIPPER'S NUMBER

MHA #:

PLACE PRO NUMBER HERE

DATE 01/01/2026

BOOTH NO. 123

DATE/TIME RECEIVED AM PM

FROM:

ABC Manufacturing
McCormick Place
2301 Lake Shore Drive
Chicago, IL 60616

TO:

ABC Manufacturing
100 E Roosevelt
Chicago, IL 60605

IN THE EVENT YOUR SELECTED CARRIER FAILS TO SHOW ON FINAL MOVE-OUT DAY, PLEASE SELECT ONE OF THE FOLLOWING OPTIONS:

1. RE-ROUTE VIA FREEMAN'S CHOICE
2. ☒ DELIVERY BACK TO WAREHOUSE AT EXHIBITOR'S EXPENSE

John Doe

SIGNATURE

RE-ROUTE VIA Olympic Logistics BY

DATE TIME AM PM

SPECIAL INSTRUCTIONS

Liftgate

DECLARED VALUE:

\$ (Optional)

CARRIER

Olympic Logistics

PHONE #

CIRCLE NUMBER OF SEPARATE DESTINATIONS IN BOOTH:

1

2

3

4

OR MORE

Desired Level of Service

Air Freight will be billed on Actual or Dimensional Weight, whichever is greater.

Ground ☒

Specialized ☐

Next Day Air ☐

2nd Day Air ☐

3-5 Day Service ☐

CHECKER	NO. PIECES	DESCRIPTION AND EXCEPTIONS, USED/REPAKED PARAPHERNALIA, EXHIBITION OR SHOW, NOI	WEIGHT (LB) SUBJ. TO CORR.
		Crates (wooden)	
		Cartons (cardboard)	
		Trunks / Cases (fiber) (color)	
	4	Skids / Pallets Shrinkwrapped Loose	900
		Carpets (color) Wrapped Loose	
		Carpet Padding Rolls Wrapped Loose	
	4		900

DATE/TIME CARRIER SIGNED

BY SIGNING THIS AGREEMENT, YOU ARE AGREEING TO BE BOUND BY FREEMAN'S TERMS AND CONDITIONS. THESE TERMS AND CONDITIONS ARE IN YOUR SHOW KIT OR CAN BE OBTAINED AT THE SERVICE DESK. BY SIGNING BELOW, YOU ARE ACKNOWLEDGING THAT YOU HAVE READ, UNDERSTOOD, AND AGREE TO BE BOUND BY THESE TERMS AND CONDITIONS. EXHIBITOR SHALL BE RESPONSIBLE FOR ALL SHIPPING CHARGES INCURRED. EXHIBITOR'S SIGNATURE (OR THE SIGNATURE OF EXHIBITOR'S AGENT) CERTIFIES & WARRANTS THAT ITS FREIGHT CONTAINS NO HAZARDOUS MATERIALS.

CHECKER NAME
PRINT

DATE
LOADED

TRAILER
NO.

START TIME
FINISH TIME

EXHIBITOR

ABC Manufacturing

SIGNATURE

John Doe

PRINT NAME

John Doe

EMERGENCY PHONE:

312-555-5555

IF NEITHER BOX IS CHECKED, SHIPMENT WILL BE SENT COLLECT.

COLLECT ☐

PREPAID ☐

BILL FREIGHT CHARGES TO:

ABC Manufacturing
100 E Roosevelt
Chicago, IL 60605

BY SIGNING THIS, I AGREE TO ENTER AT MY OWN RISK AND HOLD FREEMAN HARMLESS FROM ALL LIABILITY ARISING FROM MY ACTIVITIES ON THE PREMISES.

CARRIER

DRIVER SIGNATURE

DRIVER PRINT NAME

DATE

PIECES RECEIVED

Original - File Copy

Green - Driver

Yellow - Exceptions

Pink - Control

Gold - Exhibitor

FDC0097T (05/10)